

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/20/01/01

Date: 30.01.2020

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:

Date : February 10, 2020, Monday

Time : 02:15 pm

Venue : PIAGET, School Of Engineering, RK University Campus, Rajkot

Agenda Items:

- Agenda Item 1:** Approval of the minutes of the previous meeting.
Agenda Item 2: University Research Fellowship
Agenda Item 3: Updates in HR Policy



Dr. Samir Atara
IQAC - Coordinator
RK University


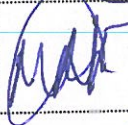



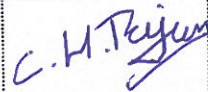



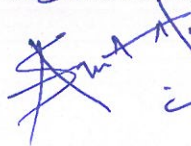


MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/20/02/01

Date: 10.02.2020

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson	
2	Mr. Mohit Patel	Vice President, RK University	Member	
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
6	Dr. Chintan Rajani	Assistant Professor, School of Management	Member	
7	CA Hitesh Popat	Finance Officer, RK University	Member	
8	Dr. Reena Patel	Professor, School of Management, RK University	Member	
9	Mr. Bharat Asodariya	Assistant Professor, School of Engineering	Member	
10	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member Secretary & Coordinator	

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Date: 10.02.2020

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Venue : PIAGET, School Of Engineering, RK University Campus, Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson
2	Mr. Mohit Patel	Vice President, RK University	Member
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
6	Dr. Chintan Rajani	Assistant Professor, School of Management	Member
7	CA Hitesh Popat	Finance Officer, RK University	Member
8	Dr. Reena Patel	Professor, School of Management, RK University	Member
9	Mr. Bharat Asodariya	Assistant Professor, School of Engineering	Member

10	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member Secretary & Coordinator
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Agenda Item 1:

Approval of the minutes of the previous meeting.

Dr. Samir Atara gave the confirmation of the minutes of the previous meeting held on 02 December 2019. The minutes of the meeting of 02 December 2019 were read and confirmed.

Agenda Item 2:

University Research Fellowship

To promote the culture of Research at the university, it was discussed to offer fellowship to the qualified faculty members. Guideline and Form for the same was discussed.

Agenda Item 3:

Updates in HR Policy

Proposed updates in the HR policy like cut-off date for the recruitment process completion, notice period etc. were discussed.


Dr. Samir Atara
IQAC - Coordinator
RK University



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Ref No: RKU/IQAC/20/02/01

Date: 10.02.2020

1. Approval of the minutes of the previous meeting sanctioned
2. To promote the culture of Research at the university, it was discussed to offer fellowship to the qualified faculty members.
3. Proposed updates in the HR policy like cut-off date for the recruitment process completion, notice period etc. were discussed.
4. Next IQAC meeting is scheduled on 12/05/2020



Dr. Samir Atara
IQAC - Coordinator
RK University

